INVITATION

Train the trainers course on ICT solutions and CAPINFOOD project meeting

Date: 20-22 March, 2013

Location: Aula Seminari of the Department of Economics, Management and Quantitative Methods (DEMM) of the Università degli Studi di Milano
Via Conservatorio 7, Milano, Italy

Dear CAPINFOOD Partners,

Based on the availability of most of the partners, we organise our next technical meeting and the Train the Trainers Course on ICT solutions of our project on 20-22 March 2013. We ask all partners to send representatives to the meeting and to the training. The daft agenda of the event is enclosed, the final, detailed one will be sent later.

Please, let us know by 11th March 2013 who will represent your organisation at the events. You are asked to send back the registration form to: Emanuela Cacciola (e-mail: emanuela.cacciola@unimi.it). She will be at your disposal in any technical questions.

Best regards,

UMIL and BZN team
Training the Trainers Course on ICT Solutions in Food Industry

and

CAPINFOOD Technical Meeting

Location: Aula Seminari of the Department of Economics, Management and Quantitative Methods (DEMM) of the Università degli Studi di Milano

Via Conservatorio 7, Milano, Italy

March 20-22 2013

Draft Agenda

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event Description</th>
<th>Participating PPs</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 March</td>
<td>10:30 – 11:00</td>
<td>Registration</td>
<td>All</td>
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<tr>
<td>20 March</td>
<td>11:00 – 13:00</td>
<td>Training on ICT solutions</td>
<td>All</td>
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<tr>
<td>20 March</td>
<td>13:00 – 14:00</td>
<td>Lunch</td>
<td>All</td>
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<tr>
<td>20 March</td>
<td>14:00 – 16:30</td>
<td>Training on ICT solutions</td>
<td>All</td>
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<tr>
<td>20 March</td>
<td>16:30 – 16:50</td>
<td>Coffee Break</td>
<td>All</td>
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<tr>
<td>20 March</td>
<td>16:50 – 18:00</td>
<td>Training on ICT solutions</td>
<td>All</td>
</tr>
<tr>
<td>21 March</td>
<td>09:00 – 10:30</td>
<td>Training on ICT solutions</td>
<td>All</td>
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<tr>
<td>21 March</td>
<td>10:30 – 10:50</td>
<td>Coffee Break</td>
<td>All</td>
</tr>
<tr>
<td>21 March</td>
<td>10:50 – 12:00</td>
<td>Training on ICT solutions</td>
<td>All</td>
</tr>
<tr>
<td>21 March</td>
<td>12:00 – 13:00</td>
<td>Lunch</td>
<td>All</td>
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<tr>
<td>21 March</td>
<td>13:00 – 14:30</td>
<td>Training on ICT solutions</td>
<td>All</td>
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<tr>
<td>Time</td>
<td>Activity</td>
<td>Participating PPs</td>
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<tr>
<td>14:30 – 14:50</td>
<td>Coffee Break</td>
<td></td>
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<tr>
<td>14:50 – 16:00</td>
<td>TRAINING on ICT solutions</td>
<td>All</td>
<td></td>
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<tr>
<td>16:30 – 17:15</td>
<td><strong>WP4.3 Development of Knowledge Portal</strong></td>
<td>All</td>
<td></td>
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<tr>
<td>17:15 – 18:00</td>
<td><strong>WP5.3 Improvement access to young people</strong></td>
<td>All</td>
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<tr>
<td>20:00 –</td>
<td>Working dinner</td>
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</tbody>
</table>

### 3rd Day

**22 March 2013**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Participating PPs</th>
</tr>
</thead>
<tbody>
<tr>
<td>09:00 – 11:10</td>
<td><strong>WP4.1 Development and improvement of innovation strategies for food sector</strong> – Results, next steps</td>
<td>All</td>
</tr>
<tr>
<td>11:10 – 11:20</td>
<td>Coffee Break</td>
<td></td>
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<tr>
<td>11:20 – 12:00</td>
<td><strong>WP4.4 Guideline on collective innovation generation techniques</strong></td>
<td>All</td>
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<tr>
<td>12:00 – 13:00</td>
<td>Lunch</td>
<td></td>
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<tr>
<td>13:00 – 13:30</td>
<td><strong>WP6.3 Testing, verification of method of running industry panel</strong></td>
<td>All</td>
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<tr>
<td>13:30 – 13:40</td>
<td>Short overview of WP6.2, as necessary</td>
<td>All</td>
</tr>
<tr>
<td>13:40 – 14:30</td>
<td><strong>WP5.2 National campaigns to promote the food sector and its innovation</strong></td>
<td>All</td>
</tr>
<tr>
<td>14:30 – 15:30</td>
<td><strong>WP7.1 Development of a service manual</strong></td>
<td>CBHU, SEVT, UMIL, CCIS-CAFE, UGENT</td>
</tr>
</tbody>
</table>
VENUE

Location:

Aula Seminari of the Department of Economics, Management and Quantitative Methods (DEMM) – second floor

Università degli Studi di Milano
Via Conservatorio 7, Milano, Italy

A. Università degli Studi di Milano
Via Conservatorio, 7, 20122 Milano, Italy
+39 02 503111
3 reviews

Link
LOGISTICS AND ACCOMMODATION

From The Airport to the City

From Linate Airport:
(1) Taxi
(2) Public transport: Bus Nr. 73.

From Malpensa Airport:
(1) Malpensa Express: an express train from the Airport to the train station "Milano Cadorna" (Info and On-line Tickets: http://www.malpensaexpress.it/en/ )
(2) Malpensa Shuttle: an express bus from the Airport to the train station "Milano Centrale" (Info and On-line Tickets: http://www.malpensashuttle.it/e-index2.php )

From Orio al Serio Airport:
(1) Orio Shuttle: an express bus from the Airport to the train station "Milano Centrale" (Info and On-line Tickets: http://www.orioshuttle.com/_eng/ )

Once in town:

In order to reach your hotel:
Once in Milan, you can get a taxi or use public transport (please have a look at this website for more details http://www.atm-mi.it/en/Pages/default.aspx).

In order to reach the venue:
The faculty can be reached with the underground line M1 (San Babila) or with buses: 61, 54, 94, 73. Slightly further away but still walkable distance: tram 12, 23, 27; bus 60. More detailed information can be found at the link above.
Suggested Accommodation

First option
HOTEL CINQUE GIORNATE ***
Pz. 5 Giornate n.6, 20129, Milano
(info@hotelcinquegiornate.it)  www.hotelcinquegiornate.it
+39 025463433

Hotel location
Only 10 minutes walking distance from the meeting location (via Conservatorio 7, Milano).
Only 15 minutes walking to the city center (Piazza S. Babila, Piazza Duomo, Galleria).

Prices
- Single room: € 80 + € 3/day of tourist tax
- Double Room: € 100 + € 3/day of tourist tax
- Triple Room: € 150 + € 3/day of tourist tax
  (All prices include breakfast)

Details
These tariffs are exclusive for University professors and researchers. To benefit from these tariffs, it is necessary to reserve as soon as possible specifying to be University guests.
In order to reserve it is required to send a credit card number by email or fax (+39 02 5513611). You can also pay by money transfer by asking information to the hotel directly.

Second option
HOTEL PAVONE ***
Via Enrico Dandolo 2, 20122, Milano
(hotelpavone@tin.it)  www.hotelpavone.com
+39 02 55192133

Hotel location
Only 7 minutes walking distance from the meeting location (via Conservatorio 7, Milano).
Only 10 minutes walking to the city center (Piazza S. Babila, Piazza Duomo, Galleria).

Prices
- Single room: € 95 + € 3/day of tourist tax
- Double Room: € 130 + € 3/day of tourist tax
- Triple Room: € 165 + € 3/day of tourist tax
  (All prices include breakfast)
Details
To get payment information please contact the hotel directly.

Third option
HOTEL FENICE***
C.so Buenos Aires, 2, 20124, Milano
(info@hotelfenice.it)  www.hotelfenice.it
+39 02 29525541

Hotel location
15 minutes walking distance from the meeting location (via Conservatorio 7, Milano). The hotel is located in the famous Corso Buenos Aires, very close to Porta Venezia and Indro Montanelli park.
10 minutes walking to the city center (Piazza S. Babila, Piazza Duomo, Galleria).

Prices
- Single room: € 105 + € 3/day of tourist tax
- Double Room: € 125 + € 3/day of tourist tax
  (All prices include breakfast)

Details
The room availability is limited, please reserve as soon as possible. To get payment information please contact the hotel directly.

Fourth option
EUROHOTEL MILANO***
Via G. Sirtori 24, 20129, Milano
(info@eurohotelmilano.it)  www.eurohotelmilano.it
+39 02 20404010

Hotel location
15 minutes walking distance from the meeting location (via Conservatorio 7, Milano). The hotel is very close to Porta Venezia and Indro Montanelli park.
10 minutes walking to the city center (Piazza S. Babila, Piazza Duomo, Galleria).

Prices
- Single room: € 88 + € 3/day of tourist tax
- Double Room: € 98 + € 3/day of tourist tax
  (All prices include breakfast)

Details
In order to reserve it is required to send a credit card number and its expiry date. Alternatively, it is possible to pay by money transfer. Please ask the hotel to have more information.
Fifth option
HOTEL IDEALE MILANO***
Via dei Mille 60, 20129, Milano
(info@hotelidealemilano.it)  www.hotelidealemilano.it
+39 02 70106566

Hotel location
15 minutes by public transport from the hotel to the meeting location (via Conservatorio 7, Milano):
- Bus line 54 direction Baracchina from Dateo to Via S. Damiano C.so Monforte (200m to via Conservatorio)
- Bus line 61 direction Brasilia from Dateo to Via S. Damiano C.so Monforte (200m to via Conservatorio)

Prices
- Single room: € 50 + € 3/day of tourist tax
- Double Room: € 70 + € 3/day of tourist tax
- Triple Room: € 105 + € 3/day of tourist tax
- Quadruple Room: € 140 + € 3/day of tourist tax
(All prices include breakfast)

Details
In order to reserve it is required to reserve before the 5th of March. It is required to send 50% of the total amount by money transfer to send a credit card number and its expiry date with the payment authorization. In both cases, please ask details to the hotel.